

SINGLE-FUNDING CERTIFICATION

This form is required to be signed twice annually by the employee(s) paid solely with federal funds (for example, Title I, Title II, etc.) and should be available for audits and review during a monitoring visit by a staff member of the Missouri Department of Elementary and Secondary Education.

OMB Circular A-87, dated May 17, 1995, states, "where employees are expected to work solely on a single Federal award...their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least semi-annually and will be signed by the employee or supervisory official having first-hand knowledge of the work performed by the employee."

I, _____ certify that 100% of my time has been spent
(Name and Job Title)

performing duties associated with _____ for the period of
(Name of Funding Source)

July 1 through December 31 or January 1, through June 30, of the current year.

(Please indicate, by circling or underlining, the period of time certified.)

Employee Signature

Date

Supervisor Signature (optional)

Date

Missouri Department of Elementary and Secondary Education

Division of School Improvement -- Federal Programs

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